

**Merrimack School Board Meeting
Merrimack Town Hall Meeting Room
September 2, 2014
PUBLIC MEETING MINUTES**

PRESENT: Chairman Ortega, Vice Chairman Barnes, Board Members Powell, Guagliumi and Schneider, Superintendent Chiafery, Assistant Superintendent McLaughlin and Business Administrator Shevenell. Student Representative Crowley was excused from the meeting.

1. Call To Order

Chairman Ortega called the meeting to order at 7:30 p.m.
Chairman Ortega led the Pledge of Allegiance.

2. Approval of the August 11, 2014

Board Member Schneider moved (seconded by Vice Chair Barnes) to approve the minutes of the August 11, 2014 meeting.

Board Member Schneider requested the following changes to the minutes:

- Page 3 of 7, line 106, should be James Masticola Upper Elementary School

Board Member Powell requested the following changes to the minutes:

- Page 7 of 7, line 307, should be Board Member Powell

Board Member Guagliumi requested the following changes to the minutes:

- Page 4 of 7, line 175, should read, “Board Member Guagliumi asked what other uses there are for the APR.”

Chairman Ortega requested the following changes to the minutes:

- Page 5, line 199, should read, “.....they were told they needed one and only one handicapped accessible entrance...”
- Page 5, line 218, remove the words “that took place before his untimely passing.”

The motion to accept the minutes of the August 11, 2014 meeting as amended passed 5-0-0.

3. Public Participation

There was no public participation.

4. Consent Agenda

Assistant Superintendent McLaughlin presented the following items for approval:

- Teacher Nominations:
 - Alyssa Grise, Language Arts Teacher, Merrimack Middle School
 - Jamie Philip, Special Education Teacher, Merrimack Middle School
 - Leigh Ann Rosse, P/T World Language Teacher, Merrimack Middle School

- Administrator Nomination
 - Michelle Romein, Assistant Principal, Masticola Elementary School
- Vice Chair Barnes moved (seconded by Board Member Guagliumi) to accept the Consent Agenda as presented.

The motion passed 5-0-0.

5. Interim New England School Development Council (NESDEC) Report Regarding Consolidation of the Superintendent and Special Education Offices

John Kennedy from NESDEC, complimented the district and administration for engaging in thoughtful and forward thinking planning. He mentioned the tremendous cooperation from everyone in the district. He noted that it is very refreshing to see enthusiasm within the District.

NESDEC is a nonprofit organization that has been in operation for over sixty years. Currently there are over two hundred affiliates within New England. The goal is to help districts solve problems. They are involved in executive searches, demographic studies, enrollment projections, strategic planning and facility best use studies.

NESDEC had been asked by the district to complete a Facilities Best Use Study. The team working on this includes himself, Donald Kennedy (the person who handles the demographic analysis and enrollment projections), and Executive Director Arthur Bettencourt. The study includes:

- An update of student enrollment projections.
- A review of all school facilities space to determine capacities and suitability for anticipated use.
- An analysis and appraisal of present and future educational needs in relation to school facilities.
- A commentary regarding the feasibility of locating the Central Office and Special Services offices in one of the currently existing public school facilities.

The following pieces of the study have been completed:

- Review of key documents provided by the district, which relate to each of the district facilities. NESDEC has reviewed floor plans, square footage information for each of the schools, classroom sizes, site acreage information, the age of the building, Capital Improvement plans and capital expenditures, and district administrative office needs.
- Review of preliminary facility planning surveys which were distributed to and completed by each of the building principals. This gives NESDEC a sense of the situation in advance.
- Scheduled site visits to each of the district schools, as well as the Central Office and Special Services building. NESDEC has conducted site visits at Thorntons Ferry, Reeds Ferry and Merrimack High School. The site visits included meeting with the building principals which focused on the school's instructional program and the facility's ability to accommodate programming needs. Key operational topics were also reviewed and each site visit concluded with a tour/walkthrough of the building.
- Preliminary walk through of the Central Office and Special Services Building.

During the remainder of September and into October, NESDEC will complete the following:

- Site visits at Merrimack Middle School on September 3, 2014, and the Upper Elementary School and Masticola Elementary School on September 16, 2014.
- There will be additional visits to Thorntons Ferry, Reeds Ferry and Merrimack High School while the students are in attendance at the schools.
- Follow-up discussions with building principals and Central Office Administration
- Capacity analysis for each of the district schools.
- Space needs summary for the Central Office and Special Services offices
- Enrollment projections for the district and each of the district schools using official October 1, 2014 enrollment numbers
- Based on a combined enrollment projection and capacity analysis, comments on the feasibility of locating the Central Office and Special Services offices in one of the currently existing public school facilities.

Vice Chair Barnes asked about the October 1, 2014 numbers driving the analysis and how granular that data will be.

Mr. Kennedy responded that those numbers will give NESDEC a ten year projection by grade groupings. He added that he doesn't expect a turn-around in terms of trends.

Vice Chair Barnes asked if the numbers will be down to the subject matter levels.

Mr. Kennedy responded that the study will include the grade nine through twelve numbers but will not be talking in terms of subject matter levels.

Vice Chair Barnes asked if NESDEC's sole source of information on the programs came from the different websites in the schools and if the building leadership provided a comprehensive list as well.

Mr. Kennedy responded that they will have a full program of studies. The building principals are giving them indicators in terms of programming changes they are anticipating down the road which is extremely important. They will be discussing any new programming needs as well as other areas where programming is impeded by facility limitations.

Vice Chair Barnes asked if there would be an addendum to the report of the circumstances in the district that do not meet the plan.

Mr. Kennedy responded that if they find an instructional space that is not within what they consider the standard, there would be a reduction in the planned operating capacity and there would be a notation as to why.

Vice Chair Barnes asked if the board would be receiving the raw data as well as the summary at the end of the study.

Mr. Kennedy responded that the board will be receiving the information as it is being put together. They will receive a final report which will be very comprehensive. If other issues arise, they will be included in the notes of the particular school.

Board Member Schneider asked if the report includes underutilization of the schools.

Mr. Kennedy responded that vacant spaces are looked at, although in most schools there are not any vacant spaces. However, if they find a space that was once a classroom and is now a storeroom, that is noted.

Board Member Schneider asked if NESDEC works with the Town Planning Committee to see what the town is planning for residences and new developments.

Mr. Kennedy responded that they do a permitting history for the community. They look at permits and permit history up to the present year which gives them some information. There are reports from other groups that provide regional and state information. He added that NESDEC tries to track as much as they can.

Board Member Guagliumi asked if best practice procedures are based on working with other districts from NESDEC.

Mr. Kennedy responded that they use national and regional standards that help them make determinations about best practices.

Chairman Ortega stated that he appreciated the progress report. He thanked Mr. Kennedy for his presentation.

6. Update on District Wellness Efforts

Chairman Ortega introduced Rick Greenier, Physical Educational teacher at James Masticola Upper Elementary School and Chair of the District Wellness Committee.

Mr. Greenier introduced Jennifer Parthum from Thornton Ferry Elementary School, Catherine Cibotti from Reeds Ferry Elementary School, Shawn Croteau from Masticola Elementary School, and Dawn Kerrigan from Merrimack Middle School.

Mr. Greenier reviewed the wellness efforts at each of the schools:

- Masticola Elementary School
 - School Moves K-4
 - Wednesday Minute Moves
 - Walk New Hampshire
 - Just Dance
 - Monthly wellness themes
 - Jump Rope for Heat
 - Staff volleyball, Dodgeball and Zumba

- Reeds Ferry Elementary School
 - Family Wellness Night
 - Jump Rope for Heart
 - Fitness Funday
 - Staff Flag Football
- Masticola Upper Elementary School
 - Intramurals
 - Gardening Club
 - Harvest 3K
 - Chess Club
 - Staff Flag Football and Basketball
 - Jump Rope for Heart
 - Hoops for Heart
 - Play 60
- Thorntons Ferry Elementary School
 - JAMS Day (Just a Minute)
 - Just Dance with a Wii
 - Sportfolios
 - Wellness Week
 - Artist in Residence
 - Staff Activity Clubs
- Merrimack Middle School
 - Hoops for Heart
 - Let's Move
 - Play 60
 - Intramurals
- Merrimack High School
 - Intramurals
 - Race for Haiti 5K
 - Sneaker Program

Mr. Greenier reported that a Smoothie for Stress event was offered to staff in June. The program included fruit smoothies and a presentation on stress given by Bill Byron from HealthTrust.

Mr. Greenier reported the food service department is revisiting the possibility of a salad bar and reviewing the types of snacks offered in the vending machines for staff.

New initiatives include a district wellness calendar for staff, roll out of a nutrition program for staff, and the creation a district newsletter for parents. They are also recruiting new members for the committee.

Board Member Schneider commented, as the liaison to the committee, that the calendar and newsletter are great ideas to raise awareness and the importance of wellness.

Vice Chair Barnes commented that Thorntons Ferry Elementary School has been recognized by the State of New Hampshire for its wellness initiatives in the past.

Superintendent Chiafery added that both Thorntons Ferry and Reed Ferry had been recognized in recent years for receiving the HEAL (Healthy Eating Active Living) Award, which was recognition of school wellness events.

Ms. Parthum added that the HEAL Award has been offered for three years and that Merrimack schools have earned the reward for two of the three years.

Chairman Ortega stated that there are even more programs that could be added to the list including the Safe Routes to School and Jogging Jaguars at Merrimack Middle School. He added that the District's focus on wellness will have a positive financial impact.

Chairman Ortega thanked Mr. Greenier for his informative presentation.

7. Presentation of Capital Improvement Plan for 2015-2020

Chairman Ortega reviewed what the Capital Improvement Plan (CIP) is and how it fits into the budgeting process. The CIP is created, reviewed and amended by the Administration on an annual basis. It represents large projects that the district needs to plan for to be done over a multi-year period. The CIP is then presented to the district's Planning and Building Committee for review and possible amendments. After it is approved by the Planning and Building Committee, the CIP is presented to the School Board. After it is approved by the board, it is reviewed by Merrimack's Planning Board.

Chairman Ortega continued, explaining that the CIP is a planning document that the board uses to map out when and what projects will be done in what time frame. He added that the numbers that are being reviewed are "place holders" for budgetary numbers. They are not the detailed costs for each of the items. There may be less expensive ways to do things and there may be financing options. The CIP was reviewed by the Planning and Building Committee last week. At the next board meeting the information will be reviewed and ultimately approved by the School Board, and then the CIP will be brought to the Planning Board for its approval.

Maintenance Director Tom Touseau and Business Administrator Shevenell presented the CIP for review. Business Administrator Shevenell reviewed the items for 2015 to 2016 which are the most pressing needs and greatest priority.

Business Administrator Shevenell addressed the high school HVAC equipment. The most pressing item is the heat wheel for a cost of five hundred thousand dollars (\$500,000.00). He stated that there may be other options that may cost less and provide the same type of service.

Mr. Touseau reviewed the roofing replacement plan for 2015-2016. This project has a cost of eight hundred fifty six thousand one hundred and five dollars (\$856,105.00).

Vice Chair Barnes asked how much money was spent last year on the roofing repairs.

Mr. Touseau responded that roughly between five thousand (\$5,000.00) and seven thousand dollars (\$7,000.00) has been spent.

Vice Chair Barnes asked what roofing items are out of warranty.

Mr. Touseau responded that twice a year he walks portions of the roofs. There are about seventy three (73) sections of roofing for all the schools in the district. They are all scheduled for repair at some point, but right now they do not have to be done in the next few years. His hope is to go beyond the warranties five or ten years.

Board Member Schneider, as the liaison for the Planning and Building Committee, stated that he agreed with Mr. Touseau's warranty predictions, which are on schedule.

Chairman Ortega noted that a longer list of the roof replacement plan showing projects six or more years in the future is useful. He asked if the board can review the long list prior to the next meeting.

Business Administrator Shevenell responded that it is predicted that there would be no more roofing projects from 2023 until 2038-2039. If we keep to the plan, these sections are in the same level of need. Splitting the sections would not be a favorable approach.

Superintendent Chiafery noted that the roof sections being discussed are over the gymnasium. It could be an expensive proposition if the roof is not replaced since the gym floor would be compromised, which means that significant money would be needed for repairs.

Board Member Schneider commented that the gym now contains new bleachers which would have to be replaced if the section leaks. He also stated that the section over the cafeteria should be done at the same time as the gym and the heat wheel.

Business Administrator spoke about the consolidation of the Special Services/SAU offices. He stated that the NESDEC report will impact the decisions on this project. The consolidation of Special Services/SAU is on the CIP plan for 2015-2016. This is not a spending plan or a tax impact plan. It has been discussed previously that this project will be bonded. The budgetary impact will be minimal for 2015-2016.

Business Administrator Shevenell spoke about other bonding issues, including the high school addition (has seven more years to go), the middle school (has twelve years to go) and the Honeywell energy retrofit (has six years to go). We therefore still have some bonded debt.

Board Member Powell asked why the consolidation project had such a high priority when it went before the Planning Board last year but not this year.

Business Administrator Shevenell responded that because the consolidation was put out for a year, the Planning Board felt that it was not an urgent priority and therefore it would be bumped back until necessary. It is therefore not this year's priority, but is next year's priority instead.

Board Member Powell stated that he did not agree with that since there is still urgency to the project. He added that he hoped that when the CIP is brought before the Planning Board that concern is raised about the consolidation.

Board Member Schneider stated that the majority of the Planning and Building Committee members are still in favor of a new combined building. However with the NESDEC evaluations going on, they felt they should look at old options just to update the data. Several members stated that they were supportive of the monetary amount in the CIP but that the district should not rush into having a new building. Everyone feels we need to do something, but are not sure exactly what to do.

Chairman Ortega asked Business Administrator Shevenell to distribute the bonded debt list to the board members prior to the next meeting.

Vice Chair Barnes asked if the market value of construction costs have been reviewed.

Business Administrator Shevenell responded that he has not seen a considerable spike or downturn. If anything, it would be the housing market picking up now and the market trend going up.

Business Administrator Shevenell thanked Nancy Rose for being goal oriented in bringing easy, quick and reliable, technology into the classroom. This plan has spread out over the years. A big piece of this is the Voice over IP (VoIP) project which has gone extremely well. Merrimack High School, Central Office, the Maintenance Building, and the Special Services building have been completed. The Masticola Complex is currently being done. Hopefully in the next year or two the entire Voice over IP project will be complete in the district.

Mr. Touseau spoke about the five year projection for Reeds Ferry, Thorntons Ferry, James Masticola Upper Elementary School and the Merrimack Middle School roofs. He stated that he sees the District progressing upon the path that is laid out now. He does not see any big jumps in the future. The Reeds Ferry roofs will be a completion of the project done previously. There has not been a roofing project at Thorntons Ferry for quite a while. The Merrimack Middle School roofs have a ten to fifteen year life span. At this point he felt we are progressing nicely.

Mr. Touseau spoke about the asbestos removal. He stated this will be the end of the “known” removal for the next couple of years, but something small may come up.

Business Administrator Shevenell spoke about the paving projects. Thorntons Ferry circle is in need of repair, though it is holding up well right now. The high school bus loop in front of the school is in need of repair since it is beginning to crumble in certain areas. The upper elementary school entrance will be done, hopefully with the town’s cooperation.

Business Administrator Shevenell spoke about the upper elementary school drainage project, which is really the Masticola Elementary School drainage project but is in that general area. The drainage is very poor and must be addressed.

Business Administrator Shevenell addressed the need for the high school track/field upgrade. The track is definitely a priority. The substructure is deteriorating and could be a safety issue if not addressed within a couple of years. Business Administrator Shevenell and Mr. Touseau agreed that the field update should be done before the track.

Superintendent Chiafery added that the Planning and Building Committee discussed the track and field as being a huge project. The field is a community resource because community and school events are held there. The marketing of the project was discussed more than the construction project. If the board decides the consolidation of the SAU/Special Services project is a priority over the track and field, the Planning and Building Committee will align itself with other groups in town to try and get them to understand the critical need for the field project.

Board Member Schneider added that other towns have worked with other committees and organizations to see what opportunities are available to offset the costs of repairing the fields. He added that before this is seriously discussed, it should be looked at for other solutions.

Vice Chair Barnes asked about the Reeds Ferry building compared in age to the Thorntons Ferry building, as there is a gap by a number of years for the roof replacement schedules.

Mr. Touseau responded that there is definitely a difference in age of the roofs. Two or three years ago a large section of roof at Reeds Ferry was redone. There is still a considerable amount left to be done. The project was based on need, and there was a greater need to do the Reeds Ferry roof before Thorntons Ferry is to be done.

Superintendent Chiafery added that there have been more people surveying the Reeds Ferry roofs over the years than at Thorntons Ferry. Reeds Ferry is fully exposed to the sun, where Thorntons Ferry is in the shade. Therefore there is a greater need to replace the Reeds Ferry roof over the Thorntons Ferry roof.

Vice Chair Barnes asked how much of the roof at the middle school is estimated to be done.

Mr. Touseau responded that the estimate for the roofing project at the middle school is for about $\frac{3}{4}$ of the building.

Vice Chair Barnes asked about the asbestos removal project.

Mr. Touseau responded that there have been past years where there was great concern over the asbestos, but that is not the case now.

Vice Chair Barnes asked if there is any redesign of the traffic patterns.

Mr. Touseau responded that is not even a consideration at this time.

Vice Chair Barnes asked if the track is still useable for athletic meets.

Mr. Touseau responded that repairs have been done and that the track is up and running. This is not an issue this year.

Board Member Schneider added if they would evaluate the track again in two years.

Vice Chair Barnes suggested that the new Parks and Recreation Director, Matt Casparius, may be a good resource for other community uses of the track and field.

Chairman Ortega stated that this presentation was an intake of information. Action on the CIP, if any, will be taken by the school board at the next meeting. He was pleased to hear that we were “on track” and that things would not significantly shift. The commitment to address the roof issues in the past was important and continued commitment is equally as important.

8. Request to Bargain a Successor Agreement for the Merrimack Educational Support Staff Association

Chairman Ortega reported that he received a letter from the Merrimack Educational Support Staff Association (MESSA) chair, Rene Beaulieu, to negotiate a successor agreement and to contact them with a date for the first negotiating session. Vice Chair Barnes and Board Member Schneider lead the negotiations team. He asked the team to reach out to Rene Beaulieu to schedule the first meeting. A non-public meeting will be scheduled for the board and administration to provide guidance in negotiating.

Board Member Schneider asked if the agreement is online at this time.

Business Administrator replied that he will put it online.

9. Update on August Academy

Assistant Superintendent McLaughlin stated that the August Academy has just concluded. He stated that Professional Development is an investment in teachers that directly impacts the students.

Highlights included:

- High School
 - David Cook provided a keynote workshop to the high school and middle school staff. His focus was on college and career-ready standards. He particularly focused on enhancing cross-disciplinary work across the curriculum.
 - The high school participants worked on examining text complexity, determining the level of rigor for each standard relative to competency assessments, and technology integration in the classroom.
 - The department heads were critical players in implementing this Professional Development.

- Middle School
 - David Cook provided a workshop keynote coordinated with Lynn Stewart from Learning Innovations WestEd The focus was assessments, specifically analyzing text complexity, developing text dependent questions and text reading strategies. The Middle School work is called SCALES. There is some symmetry between the High School and Middle School.
- Elementary Schools
 - This year was a slightly more complicated endeavor.
 - Classroom teachers (K-6), Special Education staff, In-service Providers, Ed Tech Integrators (ETIs), Librarians, Gifted and Talented educators, ESL and Title 1 teachers, and World Language teachers made up the group.
 - Sarah Buxton was the keynote speaker who spoke about the work they have been doing in our second year of the elementary writing program.
 - There was a focus on the integration of reading and writing.
 - Gregg Tang, a math specialist, brought an understanding of the college and career ready standards in math coupled with a practical and exciting ways to think about math instruction.
- Guidance Counselors, Behavior Specialists and the PASS teachers (K-12)
 - Richard Cardillo worked with these people over the three days. Building and sustaining a positive school climate was the major focus.
 - Legal issues were discussed with attorneys concerning parent agreements and custodial issue
- Music Educators K-6
 - Focus was on technology integration in the classroom.
- Art Educators K-6
 - Distance learning through the Center of Interactive Learning and Collaboration (CILC) allowed the teachers to experience integrating art and literacy through a program called Looking to Write, Writing to Look. They had an interactive distance learning experience with the help of Nancy Rose, the tech people from CILC, and the tech people from Southern NH University (SNHU).
- Nurses K-12
 - Attended a FEMA online training at SNHU
 - They also had presentations regarding vision and hearing screening practices, and mental health practices.
- Physical Education Teachers
 - Took part in training on nutrition and exercise in the classroom.
 - They attended a workshop on assessment, Physical Education and the college and career-ready standards of the Common Core
 - They learned about the tactical approach of teaching games
 - There was also a focus on including students with physical disabilities and autism in the PE classroom.
- Paraeducators
 - Attended a two-day academy consisting of a variety of trainings and topics, all of which were topics they had asked for when surveyed last year.

Assistant Superintendent McLaughlin stated that the Leadership Team and professional staff excelled in working together as a team to provide positive experiences for teachers. He thanked them publicly for their outstanding work.

Board Member Guagliumi commented on the intense work and scheduling. She asked if surveys and assessments or post-evaluations are completed and compiled after the Academy.

Assistant Superintendent McLaughlin responded that surveys are gathered at the end of the year to find out what would be helpful to the educators for the following year's August Academy. That information is combined with the leadership's aspirations for leading the team. Post workshop evaluations are available at the end of each session which, for this year, will be compiled soon.

Board Member Guagliumi asked about the new instructional framework for math.

Assistant Superintendent McLaughlin responded that what they have done is to incorporate the college and career-ready standards as the guiding principal for how to use the tools, which is EveryDay math. Additional tools are also used.

Board Member Guagliumi, for clarity, stated that this would be less of a focus on the Common Core as the total solution but more as aligning specific tools to standards and grade level requirements.

Assistant Superintendent McLaughlin replied that was a true statement.

Chairman Ortega stated that he appreciated the work involved in preparing for the Professional Development work at the August Academy. He added that he is thankful for the detailed report given by Assistant Superintendent McLaughlin and the work that went to the Academy.

10. Update on Summer Maintenance Projects

Business Administrator Shevenell spoke about the maintenance projects that were completed over the summer. There were three main projects:

- 1) The high school roof is completed, within budget.
- 2) The asbestos abatement at the upper elementary School is completed.
- 3) The Natural Gas conversion: All the pipes are laid and all the boilers in each school are running to provide domestic hot water. By the end of September all boilers will be working to provide heat. He noted that My Lady of Mercy Church expressed an interest in a future conversion. He added that we will be purchasing gas from Liberty Utilities for the next couple of months, and then he will shop around to get a better rate.

Board Member Schneider asked about the little pieces of roof at the high school that were done. He wondered if they were always in the plan.

Business Administrator Shevenell responded that while the roofing contractors were at the high school, they were asked to fix the small, nuisance areas.

Board Member Schneider asked if Liberty Utilities did outreach to residents in the area who may be interested in a gas conversion.

Business Administrator Shevenell responded that Liberty Utilities received several calls from residents and they are going to go forward with a study.

Board Member Guagliumi asked about the status of the high school bleachers.

Business Administrator Shevenell responded that they have already been ordered and will be installed in late November.

Chairman Ortega thanked Business Administrator Shevenell and Tom Touseau for their hard work over the summer.

11. Other

a) Correspondence

There was no correspondence.

b) Comments

Board Member Schneider commented on the responsibility to rehire the Assistant Principal at Masticola Elementary School. He explained that it is the board's responsibility to fill that budgeted position. The administrator is an important part of the new Educator Evaluation process.

Chairman Ortega spoke about the joint meeting date with the Town Council. The Town Council prefers Monday, September 29, 2014 for a joint meeting, based on the video of their last meeting. He asked the board to hold that date open until he confirms it with chair of the Town Council.

12. New Business

There was no new business to report.

13. Committee Reports

Vice Chair Barnes reported that the Grater Woods Subcommittee met on August 19, 2014. Most of the discussion centered on the middle school, including trail work, Eagle Scout projects, etc. Based on that, she emailed Business Administrator Shevenell, Merrimack Middle School Principal Woelflein and Superintendent Chiafery, inviting them to a meeting in October to go over the list of things where collaboration is best for the group.

Vice Chair Barnes attended the Parks and Recreation meeting on August 20, 2014. The bylaws are still under review based on some feedback from the Town Council. A high school representative is needed on the committee. The dog park is still working on funding. The skate park hours for the fall are in effect which means that the park closes at dusk. She highlighted other programs offered by the Parks and Recreation Committee such as archery, CPR, youth tennis, horse riding etc. A blood drive at Wasserman Park is scheduled for Thursday, October 2, 2014. The community Halloween party will be on Friday, October 24, 2014. There will be an after-party screening of Ghost Busters at Wasserman Park.

Board Member Schneider reported that the Planning and Building Committee met on August 25th. They reviewed the CIP. They expressed the desire to work closely with the board in promoting the CIP projects.

Board Member Guagliumi reported that the Budget Committee will meet on September 9, 2014. At that time they will elect a Chair and a Vice Chair of the committee.

14. Public Comments on Agenda Items

There were no public comments.

15. Manifest

At 10:25 p.m. Vice Chairman Barnes moved (seconded by Board Member Schneider) to adjourn the meeting.

The motion passed 5-0-0.